

## SELECTION CRITERIA FOR PROJECTS SUBMITTED BY MEMBERS

One of the goals pursued by AREF is **“to contribute to the achievement of individual or collective projects of a social, cultural or intellectual nature, as submitted by members of various regions.”**

In order to promote this goal, AREF's Annual General Assembly (AGA) of May 2018 adopted a revised version of its policy to support such projects sponsored by their members. Firstly, the assembly decided to make permanent the pilot project which had allocated \$15,000 for such projects. Secondly, a special committee was created to review the applications and to allocate funding to selected projects.

A motion to increase the amount available for special projects from \$15,000 to \$20,000 for the year 2018-2019 was also accepted.

In May 2019, the AGM and the board of directors have agreed to maintain the amount of \$20,000 for the year 2019-2020. Also, the amount of \$2,000 non remitted during the year 2018-2019 will be added to the regular amount available.

### **To be approved, projects must meet the following criteria:**

- Be presented clearly, specifying the target population, the timeframe, the goals pursued, the member(s) involved and their responsibilities, as well as a detailed budget.
- Be submitted by at least one AREF member who thereby becomes the project sponsor and will be directly involved in the delivery and management of the project.
- Be nonpartisan.

### **Project selection will be assessed according to the following criteria:**

- **Be related to education;** for example, **1)** the purchase of books, school supplies or software; **2)** the promotion of literacy; **3)** learning aids; **4)** assistance for the handicapped.

**N.B. AREF will no longer fund student training periods.**

- **Have a local, regional, national or international scope (maximum 25%).**
- **Relate preferably to a “specific target population” (the elderly, the underprivileged, etc.) not sponsored** by community organizations and **not covered** by existing government programs, personal insurances and such.
- **Be nonrecurrent.**

Furthermore, when projects are of equal quality, the committee adopted the policy of supporting a greater number of projects rather than allowing all or most of the funding to one project.

**It is important to mention that an already subsidized project may be resubmitted after a period of two years.**

### **Project proposer responsibilities**

Besides being involved in the project, the proposer must formally agree to submit to the committee a comprehensive activities report on June 30, 2020, or, at the latest, 30 days following the scheduled project completion date.

### **Allocation of funds**

An amount equal to 2/3 of the allocated funding will be received upon approval of the project. The balance will be paid upon approval of the final report by the selection committee.

### **Committee members:**

Jean-Vianney Simard: [jeanv3@bell.net](mailto:jeanv3@bell.net)

Claire-Andrée Leclerc: [caleclerc@videotron.ca](mailto:caleclerc@videotron.ca)

Claude Racine : [cracine56@gmail.com](mailto:cracine56@gmail.com)